

SAFETY MEMO

TO: ALL MANAGERS, AAe FACILITY MANAGER & AIROD PROPERTY MANAGER

DATE: 03/07/2024

REFERENCE: AAe/SMS/SM/13/2024

SUBJECT: ENHANCED SAFETY MEASURES FOLLOWING THE INCIDENT AT HANGAR 75.

INTRODUCTION:

The recent fire incident at Hangar 75 has imparted valuable lessons, underscoring the need to enhance several safety measures to prevent future occurrences. Henceforth, any third-party activities or tasks within Hangar 75, authorized by AAe/AIROD vendors or contractors, must be accompanied by an official email notification to the ADE BMS Team and the ADE Safety Team, as requested by ADE. This protocol aims to improve communication and oversight, ensuring that both teams are promptly informed and can implement necessary safety checks and precautions. By fostering better coordination and accountability, we aim to create a safer working environment and significantly reduce the risk of similar incidents in the future.

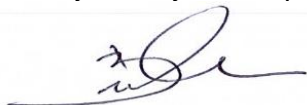
ACTION

1. Any tasks or activities, whether electrical, mechanical, welding, hot works, or cold works, scheduled to take place within Hangar 75 must be communicated to ADE in advance.
2. The program manager should take responsibility to issue an official email notification to the ADE BMS team at ade145bmslead@airasia.com and the ADE Safety team at adesafety@ade.aero.
3. Make sure the email notification includes comprehensive information about the external party and the scope of their work.
4. Ensure that all necessary procedures are strictly followed prior to the commencement of any third-party activities.

This memo serves as an announcement for all managers/program managers regarding their responsibilities for ensuring the safe execution of third-party activities within Hangar 75.

COLLECTIVE COMMITMENT TO SAFETY GUARANTEES A SECURE WORKING ENVIRONMENT.

Thank you for your cooperation.



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