

SAFETY MEMO

TO: ALL AAE STAFFS

DATE: 12/01/2024

REFERENCE: AAe/SMS/SM/02/2024

SUBJECT: SAFETY MANAGEMENT SYSTEM SURVEY

INTRODUCTION:

Kindly note that on Monday, 15 January 2024, all AAe staff members are required to participate in the Safety Management System Survey before the commencement of the FOD walk. On the specified day, a QR code will be provided for the convenience of all AAe staff members, who are required to scan the QR code in order to access and complete the survey form. The intention of this safety survey is to evaluate the organisation's maturity and its implementation in accordance with CAA Malaysia & CAD 19 requirements.

ACTION

- 1. Managers and Supervisors are kindly urged to inform their respective staffs about the upcoming safety survey.
- 2. It is mandatory for all AAE staff members to participate and provide responses to this survey. Your cooperation and timely completion of the survey are crucial for the effective gathering of information and the success of this initiative.

This memo serves as an announcement to all AAe staff regarding the SMS survey scheduled for January 15, 2024. The QR code for the SMS survey is provided below to allow staffs to complete the survey form in advance.

Thank you for your cooperation.

Mohd Borhan Bin Ahamad Airod Aerospace Technology AAe Safety Manager

Cc; Accountable Manager Head of Operation

Head of Quality Assurance